Under Section 3 of THE AADHAAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016 (Aadhaar Act)



AADHAAR ENROLMENT/UPDATE FORM

Aadhaar Enrolment is free and voluntary.No charges are applicable for Form & Aadhaar Enrolment. In case of Update, provide your UID, Name and only that field which needs Update.

Please follow the instructions overleaf while filling up the form. Use capital letters only.

1	Pre-Enrolment ID :		2	2 UID (In case of Update):			
3	Full Name:						
4	Gender: Male () Female () Transgender ()		5	Age: Yrs or Date of Birth: DD MM YYYY Declared Verified			
6	Address: C/o () NAME						
	House No/ Bldg./Apt. Street/Road/Lane						
	Landmark		Area/locality/sector				
	Village/Town/City		Post Office				
	District	Sub-District			State		
	E Mail	Mobile No	Mobile No PIN COD			PIN CODE	
7	Details of : Father () Mother () Guardian For children below 5 years Father/Mother/Guardian's details a		• •	• •	y this informo	ation, if the	ey cannot/do not want to disclose.
	Name						
	EID/ Aadhaar No.: dd mm yyyy hh: mm: ss						
Verification Type : Document Based () Introducer Based () Head of Family () Select only one of the above. Select Introducer or Head of Family only if you do not possess any documentary proof of identity and/or address. Introducer and Head of Family details are not required in case of Document based Verification.							
8	For Document Based (Write Names of the documents produced. Refer overleaf of this form for list of valid documents)						
a.	a. POI		b. POA				
	c. DOB (Mandatory in case of Verified Date of Birth)			d. POR			
9	For Introducer Based – Introducer's Aadhaar No.	For HoF Based - Details of : Father () Mother () Guardian () Husband () Wife () HoF's Eld/Aadhaar No.:					
l hei	I hereby confirm the identity and address ofas being true, correct and accurate.				rue, correct and accurate.		
Intro	Introducer/HoF's Name: Signature of Introducer/HOF					troducer/HOF	

Disclosure under section 3(2) of THE AADHAAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016

I confirm that I have been residing in India for at least 182 days in the preceding 12 months & information (including biometrics) provided by me to the UIDAI is my own and is true, correct and accurate. I am aware that my information including biometrics will be used for generation of Aadhaar and authentication. I understand that my identity information (except core biometric) may be provided to an agency only with my consent during authentication or as per the provisions of the Aadhaar Act. I have a right to access my identity information (except core biometrics) following the procedure laid down by UIDAI.

Verifier's Stamp and Signature:	
(Verifier must put his/her Name, if stamp is not available)	Applicant's signature/Thumbprint
To be filled by the Enrolment Agency only:	Date & time of Enrolment:

Note: In case of minor, the signature will be done by parent/guardian. In case of incapacitated person, the signature will be done by Legal Guardian of Incapacitated Person.

Instructions to follow while filling up the enrolment form

Field 3 NAME	Write full name without salutations/titles. Please bring the original* Proof of Identity (POI) document. (See list A below). Variation in Resident's Name in contrast to PoI is permissible as long as the change is minor spelling only, without altering the Name in PoI document. For Example: If Resident's PoI reads "Preeti", then "Priti" can be recorded if Resident wants so.
Field 5 DOB / AGE	Fill in Date of Birth in DDMMYYYY format. If exact Date of Birth is not known, approximate age in Years may be filled in the space provided. Please bring the original Proof of Date of Birth (DoB), if available.(See list D below). Declared checkbox may be selected if Resident does not have a valid proof of Date of Birth document. Verified checkbox is selected where Resident has provided documents as proof of Date of birth.
Field 6 ADDRESS	Write complete address. Please bring the original Proof of Address (POA) document. (See list B below). Please note that the Aadhaar letter will be delivered at the given address only. delivered at the given address only. • To include Parent / Guardian / Spouse name as part of the address, select the appropriate box and enter the name of the person. Minor Corrections / Enhancements are permissible to make the address complete without altering the base address as mentioned in the POA document.
Field 7 RELATIONSHIP	 In case of children below 5 years, it is mandatory to provide father/mother/guardian details with their Aadhaar or EID number. If the resident is not holding a Proof of Identity & using the Head of the Family identity for enrolment, it is mandatory to provide Head of the family's details with his/her Aadhaar or EID number. Please refer illustration below for filling EID. Please bring the original Proof of Relationship (POR) document. (See list C below). For other cases, it is optional for the resident to fill up the relationship details.
Field 8 DOCUMENTS	Write the name of Documents for Pol and PoA. In case proof of Date of Birth is available, then write the name of Date of Birth document. If the resident is not holding a Proof of Identity & using the Head of Family based enrolment, then write the name of Proof of Relationship document. For Valid list of documents, please refer list of Documents below.
Field 9 INTRODUCER/HoF	Resident who does not have POI and POA may get enrolled through an Introducer/ Head of Family. PI contact nearest enrolment centre or your Registrar, for further details.

List A. POI documents

		documents	
 Passport PAN Card Ration/ PDS Photo Card Voter ID Driving License Government Photo ID Cards/ service photo identity card issued by PSU NREGS Job Card Photo ID issued by Recognized Educational Institutio Arms License Photo Bank ATM Card Photo Credit Card Preedom Fighter Photo Card Freedom Fighter Photo Card Freedom Fighter Photo Card CGHS / ECHS Photo Card Address Card having Name and Photo issued by Department of Posts Certificate of Identify having photo issued by Gazetted Officer or Tehsildar on letterhead 	 Disability ID Card/handicapped medical certificate issued by the respective State/UT/Administrations Bhamashah Card Certificate from superintendent/ warden/matron/ head of institution of recognized Certificate of Identity having photo issued by MP or MI-A or MLC or municipal Certificate of identity having photo issued by village panchayat head or mukhiya for rural areas Gazette notification for name change Marriage certificate with photograph SSLC book having candidates photograph ST/SC/OBC certificate with photo 	 Passport Bank Statement/ Passbook Post Office Account Statement/Passbook Ration Card Voter ID Driving License Government Photo ID cards/ service photo identity card issued by PSU n 8. Electricity Bill (not older than 3 months) Water bill (not older than 3 months) Telephone Landline Bill (not older than one year) Credit Card Statement (not older than 3 months) Credit Card Statement (not older than 3 months) Credit Card Statement (not older than 3 months) Insurance Policy Signed Letter having Photo issued by registered Company on letterhead Signed Letter having Photo issued by Recognized Educational Institution on letterhead or Photo ID having address issued by Recognized Educational Institution NREGS Job Card Arms License Pensioner Card Kissan Passbook CGHS / ECHS Card Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas) 	 Income Tax Assessment Order Vehicle Registration Certificate Registered Sale / Lease / Rent Agreement Address Card having Photo issued by Department of Posts Caste and Domicile Certificate having Photo issued by State Govt. Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations Gas Connection Bill (not older than 3 months) Passport of Spouse Passport of Spouse Marriage Certificate issued by the Government, containing address. Bhamashah card Certificate from superintendent/ warden/matron/ head of institution of recognized shelter homes for orphanages homes et on letter head Certificate of address having photo issued by municipal councilor on letterhead Identity card issued by recognized educational institutions

List C. POR documents

List D. DOB documents

 PDS Card MNREGA Job Card CGHS/State Government/ECHS/ESIC Medical card Pension Card Army Canteen Card Passport Birth Certificate issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc. Any other Central/State government issued family entitlement document Marriage Certificate Issued by the Government. 	 Address card having name and photo issued by Department of Posts Bhamashah card Discharge card/slip issued by Govt hospitals for birth of a child Certificate of Identity having photo issued by MP or MLA or MLC or municipal councillor or gazette officer on letterhead Certificate of Identity having photo and relationship with HoF issued by village panchayat head or mukhiya (for rural areas) 	 Birth Certificate SSLC Book/Certificate Passport Certificate of Date of Birth issued by Group A Gazetted Officer on Letterhead PAN Card Marksheet issued by any Govt. Board or University Govt. Photo ID Card/Photo Identity card issued by PSU containing DoB. Central/State Pension payment order. 	 Central Govt. Health Service Scheme photo card or Ex- Servicemen Contributory Health Scheme Photo card A certificate or i card having photo and Date of Birth (DoB) duly signed and issued by a Government authority Photo ID card having Date of Birth, issued by Recognized Educational Institution 			